BORYS GRINCHENKO KYIV UNIVERSITY
«APPROVED»

Decision of the Academic Council,
Faculty of Information Technology
and management
17 April 2019, Protocol No.4

MODIFICATIONS TO THE DESCRIPTION OF THE EDUCATION PROFESSIONAL PROGRAM
073.00.02 Management of the educational institution (by levels)
the second (master's) level of higher education

Field of Knowledge: **07 Management and Administration**
Speciality: **073 Management**
Qualifications**:**   **Master of Management**

APPROVED by protocol
Department of Management FITU № 3
from 03.04.2019

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Kyiv – 2019

LETTER OF APPROVAL

changes to the description of the educational and professional program

Developed and agreed by a working group comprising:

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RATIONALE

Changes to the educational and vocational program are caused by changes in the legislation of Ukraine and several factors that appeared during the implementation of the educational program during the 2017-2018 and 2018-2019 academic years.

The following documents were the basis for introducing changes to the educational and professional program: Law of Ukraine "On Education", Resolution of the Cabinet of Ministers of Ukraine dated 17 January 2018 No. 55 "Some Issues of Management Documentation". Model Educational Training Program for General Staff of General Secondary Education Institutions in accordance with the requirements of the New Ukrainian School Concept (Order of the Ministry of Education and Science of Ukraine № 1392 of 13 December 2018).

Considering to paragraph 2 item 3 of Chapter XII "Final and Transitional Provisions" and article 10 "Structure of Education" of the Law of Ukraine "On Education" brought the name of the educational and professional program "Management of the Institution of Education (by levels)" into conformity.

Other changes concern the redistribution of credits between different content components, specifying the name of the subjects, bringing them into line with the modern content of each discipline, filling the content modules and structural and logical sequence in the Curriculum of Higher Education Applicants. These changes will provide a practically oriented approach to the training of a specialist in the management of an educational institution in accordance with the Law of Ukraine "On Education", taking into account their personal and professional requirements and needs, forming managerial competence to change the organization of the educational process, ensuring a safe and comfortable educational space for all participants , inclusion of persons with special educational needs in the conditions of decentralization in the educational process. The need for these changes was identified in consultation with the heads of educational institutions and questionnaires of students and graduates of the specialty "Management" of the Boris Grinchenko Kyiv University.

The program competencies and expected learning outcomes, resources, forms of final certification and other parts of the program characteristics were not subject to substantial review.

Thus, the changes related to Parts II, IV and V, namely in sections 2.1 "List of components" and 2.2 "Structural and logical scheme" and the corresponding matrices: IV "Matrix of compliance of program competencies with educational program components" and V "Matrix of software results teaching relevant components of the educational program. "

New editions of these parts of the educational and professional program are listed below.

II. List of components of educational and professional program and their logical sequence

2.1. List of PS components

Code (acad. disc., pr., assess.)	Components of the Programme of Study (academic discipline, course projects (work), practice, qualification work))	Credits ECTS	The Form of the Final Control
1	2	3	4
I. Compulsory components of PS			
1. Disciplines			
ОДФ.01	Educology	4	Credit
ОДФ.02	Theory of Management	5	Exam
ОДФ.03	Psychology of Management	4	Credit
ОДФ.04	Research methodology	4	Credit
ОДФ.05	Personnel management	5	Exam
	1. Head of EI	*2*	
	2. Human resources management and leadership development	*3*	
ОДФ.06	Legal Aspects of Management (CEI, GEI, OSEI)	4	Credit
ОДФ.07	Management Technology (CEI, GEI, OSEI)	4	Credit
ОДФ.08	Management of Educational Process (CEI, OSEI)	5	Exam
ОДФ.09	Management of inclusive education	4	Credit
ОДФ.10	Public administration of the educational establishment	4	Credit
ОДФ.11	Management of Financial and Economic Activity (CEI, GEI, OSEI)	4	Exam
ОДФ.12	Management of communications (CEI, OSEI)	4	Credit
ОДФ.13	Audit and Evaluation in Management (CEI,OSEI)	4	Credit
Total		**55**	-
2. Practice			
ОП.2	Pre-dsploma prsctice	6	Credit
Total practice		**6**	-
3. Attestation			
ОА.1	Master's qualification work	6	
	1. Master's work	*4,5*	
	2. Protection of qualification master's work	*1,5*	
Total attestation		**6**	-
Total amount of the optional components		**67**	
II. Selective part			
4.1. Choice of specialization "Expertise in the field of education"			
4.1.1 Disciplines			
ВДС.1.01	The essence and content of expert activities in the field of education	4	Credit
ВДС.1.02	Legal framework of expert activity in the field of education	5	Credit
ВДС.1.03	Examination of documentation support of activity of educational institution	5	Credit
ВДС.1.04	Quality of education, educational innovations and expert support of their support	5	Credit
ВДС.1.05	Educometrics	4	Credit
Total of selective part		**23**	

4.2. Choice of specialization "Management of innovative development of educational institution"			
4.2.1. Disciplines			
ВДС.2.01	Self-management	4	Credit
ВДС.2.02	Quality management in educational institutions	4	Credit
ВДС.2.03	Electronic workflow of educational institution	5	Credit
ВДС.2.04	Technologies of innovative development of educational institution	5	Credit
ВДС.2.05	International Experience in the Management of Educational Institutions (CEI,OSEI)	5	Credit
Total of selective part		**23**	
TOTAL AMOUNT OF THE PROGRAMME OF STUDY		**90**	

2.2. Structural Logical Scheme

1 semester	2 semester		3 semester	Pre-dsploma prsctice: 6ECTS	Attestation: Master's work – 4,5 ECTS Protection of qualification master's work – 1,5 ECTS
Edukology **4 ECTS**	Research methodology **4 ECTS**	Specialization «Expertise in the field of education» Legal and regulatory framework of expert activities in the field of education **5 ECTS**	The essence and content of expert activities in the field of education **4 ECTS**		
Theory of Management **5ECTS**	Personnel management **5 ECTS** Head of EI **2 ECTS** Human resources management and leadership development **3 ECTS**		Examination of documentation support of activity of educational institution **5ECTS**		
Psychology of Management **4 ECTS**			Quality of education, educational innovations and expert support of their support **5ECTS**		
Legal Aspects of Management (CEI, GEI, OSEI) **4 ECTS**			Educometrics **4 ECTS**		
Management of Educational Process (CEI, OSEI) **5ECTS**	Management Technology (CEI, GEI, OSEI) **4 ECTS**	Specialization «Management of innovation development of EI» International Experience in the Management of Educational Institutions (CEI,OSEI) **5ECTS**	Self-management **4 ECTS**		
Management of inclusive education **4 ECTS**	Management of Financial and Economic Activity (CEI, GEI, OSEI) **4 ECTS**		Quality management in educational institutions **4 ECTS**		
Public administration of the educational establishment **4 ECTS**			Electronic workflow of educational institution **5ECTS**		
Management of communications (CEI, OSEI) **4 ECTS**	Audit and Evaluation in Management (CEI,OSEI) **4 ECTS**		Technologies of innovative development of educational institution **5ECTS**		

III. Form of Attestation of Higher Educational Learners

The graduate students majoring in 073 Management get attestation in the form of degree paper defense, and they are given the document of the state standard issued to confirm that they are awarded with the degree and education qualification of: "Head of educational institution" on specialization "Expertise in the field of education" / "Management of innovative development of EI".

The attestation is performed openly and publicly.

IV. Matrix of the Programme Competence Compliance with the Programme Components

Abbr. programme competences and programme components	CC 1	CC 2	CC 3	CC 4	CC 5	CC 6	CC 7	CC 8	CC 9	CC 10	CC 11	CC 12	CC 13	CC 14	CC 15	OC 1.1	OC 1.2	OC 1.3	OC 1.4	OC 1.5	OC 2.1	OC 2.2	OC 2.3	OC 2.4	OC 2.5
GC1	●	●		●	●	●	●	●		●	●	●	●	●	●	●	●		●	●	●	●			●
GC2	●	●	●	●	●					●	●		●	●	●	●	●	●	●					●	●
GC3	●	●	●		●									●	●						●		●		
GC4		●	●		●		●	●															●		
GC5		●	●		●		●			●	●		●		●	●	●	●	●	●		●		●	●
GC6		●	●		●			●		●	●			●	●	●	●	●	●		●	●	●	●	●
GC7		●	●		●																●				
GC8	●			●		●			●		●			●						●	●	●			
GC9	●	●				●	●	●		●		●	●		●	●	●		●	●			●	●	●
GC10	●			●	●	●	●	●		●		●	●	●	●	●	●		●	●		●	●	●	●
PC1	●	●		●			●							●	●	●	●		●						●
PC2	●	●	●	●	●	●		●		●			●	●											
PC3	●	●		●		●	●	●	●					●	●	●		●		●					●
PC4	●			●			●	●				●		●	●			●		●		●	●	●	
PC5					●		●					●		●	●			●				●		●	
PC6			●		●		●							●	●										
PC7		●	●		●	●	●		●	●	●	●				●	●		●	●			●		●
PC8		●			●					●															
PC9	●	●	●	●	●	●	●			●	●	●													
PC10					●					●	●	●		●	●	●	●	●	●	●	●	●	●	●	●
PC11		●	●		●											●	●	●	●	●	●	●	●	●	●
PC12		●	●		●									●			●	●	●	●	●	●	●	●	●

V. The Matrix of Software for Learning Outcomes (LO) with the relevant component of the educational program

Marks of program learning outcomes and educational components	CC 1	CC 2	CC 3	CC 4	CC 5	CC 6	CC 7	CC 8	CC 9	CC 10	CC 11	CC 12	CC 13	CC 14	CC 15	OC 1.1	OC 1.2	OC 1.3	OC 1.4	OC 1.5	OC 2.1	OC 2.2	OC 2.3	OC 2.4	OC 2.5
PLO 1	●		●	●	●	●				●	●	●	●		●	●	●	●	●				●	●	●
PLO 2	●	●		●	●	●	●		●			●		●	●	●	●		●					●	●
PLO 3	●	●	●		●		●	●							●			●		●	●	●	●		
PLO 4			●	●								●		●	●						●	●			
PLO 5	●	●	●	●		●	●	●		●		●	●	●	●	●	●	●	●		●		●	●	●
PLO 6		●	●	●					●						●										
PLO 7	●	●			●		●	●	●	●	●	●	●	●	●							●			
PLO 8			●		●				●							●	●	●	●	●		●	●	●	●